

RFP 26008 – ADDENDA

RFP TITLE: Operation and Maintenance of Vedder River Campground

RFP NUMBER: 26008

ADDENDA: 1

ADDENDA DATE: Friday, October 02, 2026

1. QUESTIONS AND ANSWERS

- I. Would FVRD be able to provide comparable recent information for the 2024 and 2025 operating seasons, including total campground revenue, occupied site nights and/or average monthly occupancy?

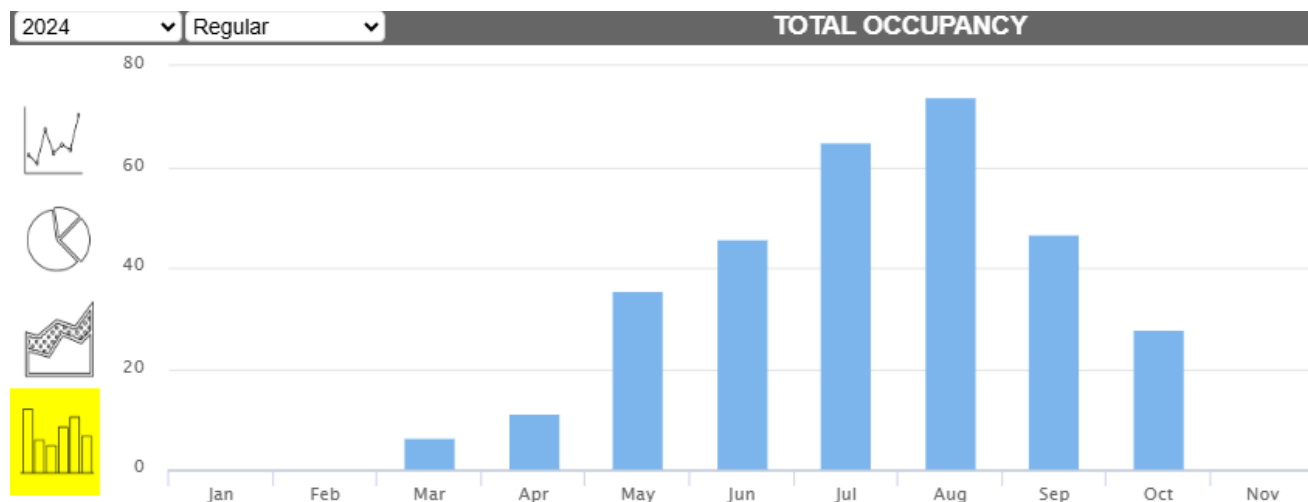
The approximate revenue for the requested years:

2024 - \$974,000

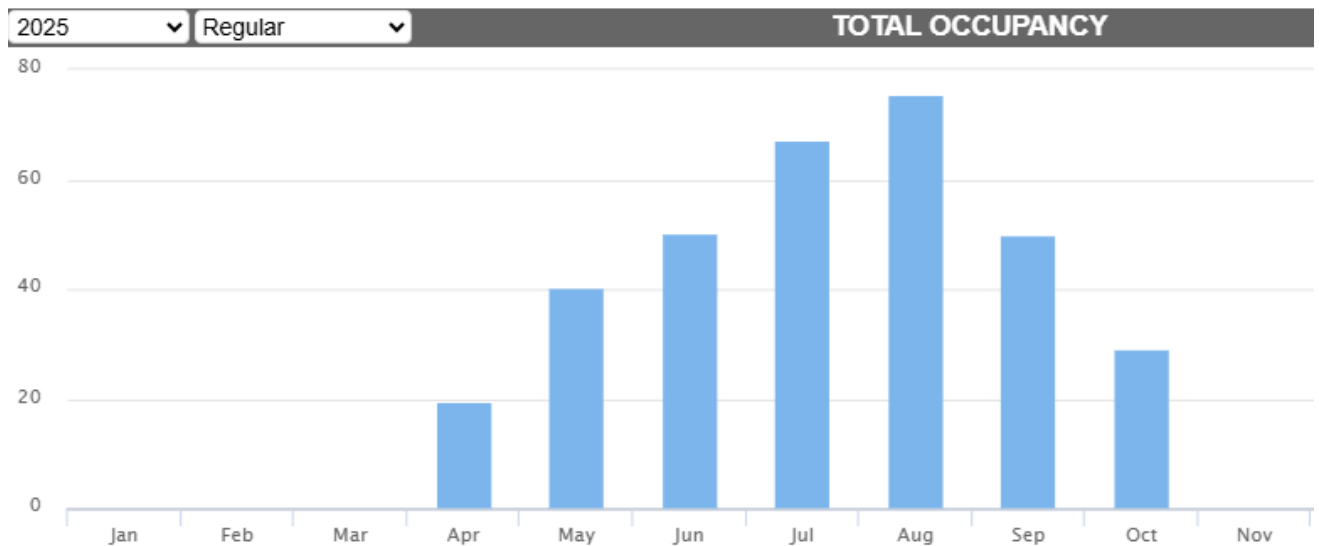
2025 - \$1,146,000

Average monthly occupancy percentage chart:

2024 -



2025 -



- II. Would FVRD be able to provide the annual value of the current campground operations and maintenance contract, or the actual contract-services expenditures for the most recent completed operating season?
- Not including corporate support services such as overhead/salaries/benefits/loans or other transfers, the cost to operate the campground in 2025 including utilities/garbage, maintenance/supplies, contracted services, sales fees, and permits, was approximately \$826,000.
- III. Of the 194 campsites, approximately how many are currently allocated to seasonal camping versus nightly/short-term camping?
- 19 of the 194 sites
- IV. Can FVRD confirm that the requirement for 24-hour service may be satisfied overnight by an on-site Camp Host who is available to respond as required, rather than requiring an actively staffed overnight shift?
- A member of staff is to be available on-site to respond as required through the night. At least 1 nightly patrol should be conducted up to 30 mins after quiet time (10 PM). Noise and bylaw complaints are to be responded to when alerted by the after-hours phone.
- V. Does FVRD-owned maintenance equipment currently exist at the campground that the successful contractor can use? If so, could FVRD provide an inventory of that equipment?
- Yes:
- Gator with dump box (gasoline power)
 - Golf Cart

- Two ride on mowers
- One push mower
- Three weed eaters / brush saws
- One pressure washer
- One backpack leaf blower
- Drain / Sewer snakes various sizes
- Various hand tools (shovels, rakes, two cordless drills, assorted tools)

VI. Can FVRD clarify which operating supplies and consumables are supplied and paid for by FVRD versus the contractor, including toilet paper, paper towel, soap, cleaning chemicals, garbage bags and other janitorial supplies?

FVRD provides: toilet paper, paper towel, hand soap, cleaning chemicals, cleaning equipment (mops, buckets, disposable gloves, toilet brushes), garbage bags, office supplies, uniform vests & hats.

Contractor provides: any specific PPE required for assigned tasks as per WorkSafe BC regulations.

VII. The RFP assigns minor repairs to the contractor while FVRD is responsible for building repairs. Can FVRD clarify the intended distinction between a “minor repair” and an FVRD-funded building/facility repair, and whether materials required for minor repairs are supplied by FVRD or are to be included in the contractor’s annual price?

The Contractor is responsible for day-to-day minor repairs, such as a broken door handle, loose toilet seat, or other customer facing immediate repairs. FVRD will supply the required replacement materials.

Larger building or infrastructure repairs will be coordinated between FVRD and the Contractor, with FVRD responsible for determining the appropriate repair and labour.

VIII. Can FVRD confirm whether FVRD pays garbage hauling/disposal fees and porta-potty pumping/service directly, with the contractor responsible only for onsite collection, cleaning and monitoring?

Yes correct.

IX. Can FVRD confirm the anticipated initial contract term and any renewal options? As Schedule B requests a price “per annum,” will annual pricing remain fixed for the contract term, or will an annual adjustment/escalation mechanism be permitted?

Typically, a 3-year contract with the opportunity to renew for two more years.

X. The RFP states that the contractor's \$5 million Commercial General Liability insurance must include the "replacement value of the facility structures." Could FVRD please clarify the intended insurance requirement associated with this wording?

The Contractor's insurance covers damage caused by the Contractor to FVRD infrastructure, buildings, or facilities, including the cost of repair or replacement where required.

- XI. Does the FVRD have a schedule for major upgrades at the campground? The washrooms and shop had been mentioned as one.
There is no specific schedule at this time.